



## “LEVEL 3: ADVANCED FORENSIC VIDEO ANALYSIS & THE LAW”

**November 14 - 18, 2011**

**NOTEWORTHY:** Successful completion of the Level 1, 2 and 3 LEVA courses and with validation that image processing has been accomplished for one year, the student will receive LEVA certification as a Forensic Video Technician.

### **Course Overview**

This course is primarily hands-on in which students process video evidence, write a report and present it in a moot court. Perfecting the CV is also featured. Class size is limited to 18 students. This 40-hour advanced level of instruction focuses on case law and relevant issues in both the U.S. and Canada as well as advanced forensic video analysis techniques. There is considerable discussion of the legal issues surrounding the seizure and examination of digital CCTV images. Grading will be based on practicals throughout the week, a written exam and the moot court.

**NOTE:** The LEVA Lab uses the dTective forensic video systems from Ocean Systems. If you use a different analysis system in your agency, you must bring or have provided a system in order to demonstrate proficiency in the many practical components of the course.

### **Who Can Apply**

Only graduates of LEVA's Level 1 and 2 courses may apply.

A select number of seats are available to the private sector (for-profit businesses) who have met the above requirement. With the exception of those applicants who supply video analysis services or CCTV equipment, other private sector applicants whose responsibilities include the development, sales or marketing of products or services to law enforcement will not be considered.

It is strongly recommended to bring a laptop to prepare documents required during the class.

Type or CLEARLY print information on the application form and submit it by November 4, 2011 to the fax number at the bottom of the form. You will be notified via e-mail that your application was received.

The application process is now open.

[PDF Application Form for government / law enforcement / public safety agencies / educational](#)

[PDF Application Form for corporate / private sector employees](#)

**Credits and Certificate:** The University of Indianapolis will award a certificate along with four Continuing Education Units to those who successfully complete this course. LEVA will also issue a certificate to each student who passes the course. Graduates may also register with the university to obtain three semester hours of transferable credit.

Students not seeking Certification may receive a Certificate of Attendance without taking the final course written examination.

- At anytime during the course, a student may elect not to take the final exam or may choose not to accept the results of the final exam. Students who elect either choice are eligible to retake the exam.



- Only those students, who achieve a passing grade in the course, including the final exam, will receive a Certificate of Completion. All others will receive a Certificate of Attendance.
- Students must achieve a Certificate of Completion in lower level courses in order to be eligible to write a higher-level exam.
- Students, who 'opt-out' of the course exam for any reason, may elect to write the exam at any regularly scheduled LEVA exam time offered at the University of Indianapolis during any of the core courses or the LEVA Annual Training Conference.
- The rescheduled exam must be taken within twelve months of the student receiving the Certificate of Attendance.
- Students may retake an exam only once. If a passing score is not achieved, the student must retake the course.

**Tuition: \$1000 (government, law enforcement, public safety, educational)  
\$2500 (corporate / private sector)**

**NOTE: Registering serves as a placeholder only. Tuition payment secures the seat.**

Unless otherwise arranged with LEVA, students accepted to attend must pay the course fee by **November 11, 2011**. Do not send the course fee with the application. Only when an applicant is offered a seat and confirms the invitation should payment be processed. Payment options are check, credit card (Visa, Mastercard and American Express only).

**REFUND POLICY:** With the exception of war, government regulation, disaster, or strikes, no refunds once tuition received. In the event a student must cancel, a credit will be given to apply the amount to a future LEVA class. Credit from class cannot be applied for the annual conference registration.

**Travel & Accommodation** A block of rooms has been reserved at the Embassy Suites Downtown, 110 West Washington Street. To make a reservation, call (317) 236-1800 and ask for a room in the block under the name "LEVA Level 3 Spring". Single rate is \$94 plus tax. Double is \$134 plus tax.

LEVA negotiated complimentary Internet during your stay at the Embassy Suites. You will not be charged the \$12/daily normal fee.

Also, the hotel rate includes a full breakfast with made-to-order omelets and more.

It is essential that students traveling to Indianapolis stay at the Embassy Suites to maintain class integrity. LEVA provides complimentary transportation between that hotel only and the university each day of the class. Once you are notified that you are on the roster, contact the hotel immediately and reserve a room in the LEVA block. **Should you encounter any difficulty getting the LEVA rate, contact LEVA Training VP Mr. Jan Garvin at the number / email address below.**

You don't need to rent a car unless there's some compelling reason.

For those flying in, it is recommended you make arrangements with Carey Transportation to meet you at the airport and drive you to the hotel. Sharing a ride is about \$18 one-way. Call them a day



or two before your arrival to arrange pickup, (317) 241-2522.

Nearest major airport: Indianapolis International (IND).

**ADVISORY:** The course will end by 5:00 P.M. on that Friday. Students should not schedule a flight out Friday evening before 7:00 P.M. For those departing Friday evening, unless otherwise announced, the LEVA bus will depart UIndy Friday after class and drop students off at the airport before returning to the Embassy Suites.

**Meals: Breakfast and lunch included.** A full breakfast is included in the hotel rate. Cost for lunch each class day is included in the tuition.

#### **Essential Disclaimer**

Graduates of the course receive a LEVA certificate indicating successful completion of the 40-hour curriculum. That certificate should NOT be interpreted as a certification of any type. The disclaimer and student's signature on the course application further indicate they fully understand they are not receiving any certification from this course and must refer to this training as LEVA's on their resume, CV or any discoverable document. This class is not conducted to officially endorse any product or service.

#### **Additional Information**

For additional information regarding this course, contact Mr. Jan Garvin, LEVA Forensic Video Training VP, at (540) 842-1742 or email: [training@leva.org](mailto:training@leva.org)