



## LEVEL 1: FORENSIC VIDEO ANALYSIS & THE LAW October 4 - 8, 2010

### Course Overview

The exponential growth in forensic video applications in law enforcement is staggering. Crime scene and security videos form a frequent component of serious criminal investigations. This course provides students an in depth analysis of the uses and evidentiary value of videotape. The latest video analysis technologies will be explored in detail. Student/Investigators receive comprehensive hands-on training with the most advanced video imaging and analysis tools available to law enforcement. Lectures include an updated overview of the law and court decisions relating to video digitization, analysis and admissibility. The course will analyze the proliferation of video cameras in today's society and demonstrate to investigators how they can take advantage of this accurate and powerful source of evidence.

Class begins each day at 8 AM. On Friday, October 8, class will be dismissed by 4 PM. Those flying home should make return reservations that depart no earlier than 5:45 PM. LEVA will provide transport from class to the airport.

### Who Can Apply?

Qualifying operators (see 1 and 2 below) of any forensic video processing system are encouraged to attend. Many have successfully completed the class who use a system other than the one in the LEVA Lab. The LEVA Lab uses the dTective forensic video program from Ocean Systems run on the Avid platform. Lab Assistants guide students through necessary keystrokes during the class.

1) Employees of any international, federal, state/provincial, or local public safety agency including the Dept. of Defense, Dept. of Homeland Security and educational institutions, may apply.

Also, students currently enrolled in a bonafide college or university criminal justice program. An applicant for educational pricing should be either a person who is a full-time instructor at a nationally accredited educational facility or is a full-time student not employed in the imaging industry. \*Tuition rate is below.

2) A select number of seats are available to the private sector (for-profit businesses). LEVA recognizes that private for-profit businesses occasionally assist law enforcement in the creation or processing of video evidence. Therefore, private sector applicants must obtain a current national criminal background check and attach the results to the course application. Private sector applicants must be able to demonstrate that a significant percentage of their current work responsibility involves processing video images on behalf of law enforcement, government or prosecutorial agencies.

With the exception of those applicants who supply video analysis services or CCTV equipment, other private sector applicants whose responsibilities include the development, sales or marketing of products or services to law enforcement will not be considered.

**Credits and Certificate:** The University of Indianapolis will award a certificate along with four Continuing Education Units to those who successfully complete this course. LEVA will also issue a certificate to each student who passes the course. Graduates may also register with the university to obtain 3 semester hours of credit that are transferable.

Completing this course is required before applying to the LEVA course, "Intermediate Forensic Video Analysis & the Law: Processing Digital Multimedia Evidence."



Successful completion of this basic level course satisfies a requirement toward LEVA's Forensic Video Analyst certification.

Successful completion of the Levels 1, 2 and 3 LEVA courses and with validation that image processing has been accomplished for one year, the student will receive LEVA certification as a Forensic Video Technician.

Students not seeking Certification may receive a Certificate of Attendance without taking the final course written examination.

- At anytime during the course, a student may elect not to take the final exam or may choose not to accept the results of the final exam. Students who elect either choice are eligible to retake the exam.
- Only those students, who achieve a passing grade in the course, including the final exam, will receive a Certificate of Completion. All others will receive a Certificate of Attendance.
- Students must achieve a Certificate of Completion in lower level courses in order to be eligible to write a higher-level exam.
- Students, who 'opt-out' of the course exam for any reason, may elect to write the exam at any regularly scheduled LEVA exam time offered at the University of Indianapolis during any of the core courses or the LEVA Annual Training Conference.
- The rescheduled exam must be taken within twelve months of the student receiving the Certificate of Attendance.
- Students may retake an exam only once. If a passing score is not achieved, the student must retake the course.

### **Travel & Accommodation**

For students selected for the class: A block of rooms has been reserved at the Hilton Indianapolis, 120 West Market Street.

It is essential that students traveling to Indianapolis stay at the Hilton to maintain class integrity.

LEVA provides complimentary transportation between that hotel only and the university each day of the class. A crucial study group and material review meeting will be held there the night prior to the final exam. Once you are notified that you are on the roster, contact the hotel immediately and reserve a room in the LEVA block.

The daily rate includes a deluxe continental breakfast. Currently, the single base rate is \$104. Double is \$124. Specifics and directions about the hotel are at [www.indianapolishilton.com](http://www.indianapolishilton.com).

**Should you encounter any difficulty getting the LEVA rate, contact LEVA Training VP Mr. Jan Garvin at the number / email address below.**

You don't need to rent a car unless there's some compelling reason. The hotel has extended a discounted daily self-parking rate of \$12.

For those flying in, it is recommended you make arrangements with Carey Transportation to meet you at the airport and drive you to the hotel. Sharing a ride is about \$16 one-way. Call them a day or two before your arrival to arrange pickup, (317) 241-2522.



Nearest major airport: Indianapolis International (IND).

**Meals:** A deluxe continental breakfast is included in the hotel rate. Lunch each class day is included in the tuition.

**Tuition: \$850 (government, law enforcement, public safety, educational)  
\$2500 (corporate / private sector)**

The tuition includes a one-year LEVA membership. Refer to the LEVA By-Law sections III and XVI for information regarding membership: <http://leva.org/pdf/bylaws.pdf>

Unless otherwise arranged with LEVA, students accepted to attend must pay the course fee by October 1, 2010. Do not send the course fee with the application. Only when an applicant is offered a seat and confirms the invitation should payment be processed. Payment options are check, credit card (Visa, Mastercard and American Express only).

**REFUND POLICY:** With the exception of war, government regulation, disaster, or strikes, no refunds once tuition received. In the event a student must cancel, a credit will be given to apply the amount to a future LEVA class. Credit from class cannot be applied for the annual conference registration.

#### **Application**

Type the information using the form below and submit it by September 17, 2010. The fax number is at the bottom of the form. No cover sheet is required. You will be notified via e-mail that your application was received and its status of acceptance.

The application process is now open.

[PDF Application Form for government / law enforcement / public safety agencies / educational](#)

[PDF Application Form for corporate / private sector employees](#)

#### **Essential Disclaimer**

Graduates of the course receive a LEVA certificate indicating successful completion of the 40-hour curriculum. That certificate should NOT be interpreted as a certification of any type. The disclaimer and student's signature on the course application further indicate they fully understand they are not receiving any certification from this course and must refer to this training as LEVA's on their resume, CV or any discoverable document. This class is not conducted to officially endorse any product or service.

#### **Additional Information**

For additional information regarding this course, contact Course Facilitator Mr. Jan Garvin, LEVA Training VP, at (540) 842-1742 or email: [training@leva.org](mailto:training@leva.org)